

Report of the Head of Adult Social Care Commissioning and Head of Children's Commissioning and Market Management

Report to the Interim Director of Adult Social Services and Deputy Director of Children's Services

Date: December 11th 2014

Subject: To seek approval from the Interim Director of Adult Social Services and the Deputy Director of Children's Services to utilise the second of two twelve month extension period of the existing 3+1+1 year contract with Leeds Centre for Integrated Living (LCIL) in accordance with Contract Procedure Rules (CPRs) 21.1 and 21.2.

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input checked="" type="checkbox"/> No

Summary of main issues

1. LCIL is a user led organisation providing a variety of support services for disabled Adults, Children and Older people in receipt of personal budgets or direct payments to meet their independent living needs.
2. LCIL was awarded a three year contract plus two 12 month extensions on 4 April 2011, following a procurement exercise. The initial three years of the contract ended on 31st March 2014.
3. The current value of the contract is £738,840. The Leeds City Council (LCC) contract for LCIL is funded between ASC (£628,840) and Children's Services (£110,000). Adult Social Care (ASC) would like to utilise CPRs 21.1 and 21.2 to extend LCIL's contract utilising the second of two twelve month extensions.
4. The first extension was evoked in 2014/15 and this report seeks approval from the Interim Director of Adult Social Services and the Deputy Director of Children's Services to utilise the second of two 12 month extension periods of the existing 3+1+1 year contract with LCIL, in accordance with CPRs 21.1 and 21.2.

Recommendations

5. The Interim Director of Adult Social Services and Deputy Director of Children's Services are recommended to apply CPRs 21.1 and 21.2 to extend the contract for LCIL utilising the second of two 12 month extensions starting from April 1st 2015 to 31st March 2016.
6. The Commissioning Manager, Adult Social Care, will implement this decision directly after it has been taken, subject to the necessary clearance process being completed, by issuing the relevant contract extension documentation to the provider.

1 Purpose of this report

- 1.1 The purpose of this report is to seek approval from the Interim Director of Adult Social Services and the Deputy Director of Children's Services to utilise the second of two 12 month extension period of the existing 3+1+1 year contract.

2 Background information

- 2.1 LCIL was established in 1998 as an ASC Business Unit employing 20 people; the organisation was co-run by ASC and an advisory group of 11 disabled people from Leeds as the Management Committee of the Centre. In 2009 the Management Committee made a request to ASC to take complete control of the organisation and run it as a 'not for profit business'.
- 2.2 LCIL was incorporated as a Company Limited by Guarantee on 18th February 2011. The company started trading as a Disabled People's User Led Social Enterprise from April 2011. The company acted as a charity from incorporation but did not obtain charitable status until 1st May 2012.

3. Main issues

- 3.1 LCIL services continues to support some of the city's most vulnerable people in meeting disabled adults and families Independent Living needs. LCIL's Actively Seeking Independence Support Team (ASIST) service has promoted social inclusion, increased opportunities for independent living and assisted disabled adults, children and older people to make choices and access services and support they require to live independently in the community.
- 3.2 The majority of LCIL's customers are individuals referred from ASC and Children's Services, the majority of whom receive a Personal Budget (PB), Direct Payments (DPs) or Independent Living Fund (ILF) payments from the council. LCIL also provide services to people who are 'Self Funders' and use their own money to pay for any personal support they need.
- 3.3 LCIL's main service, ASIST provides support with all aspects of recruiting, managing and paying Personal Assistants. The service is used by people in receipt of DPs, a PB or the ILF, who choose to use some or all of their funding to employ a Personal Assistant to meet their assessed needs. During 2013/14, the numbers of customers

referred to LCIL by LCC ASC and Children's Services exceeded the target of 600. 120 of the 658 cases were referred from Children's Services.

- 3.4 During the first six months of 2014/15, ASIST has worked with 403 customers of which, 120 cases were received from Children's Services. LCIL has played a major role in increasing the numbers of people in Leeds who choose Self-Directed Support (SDS) as the way to meet their assessed personal care and daily living needs.
- 3.5 The LCIL Brokerage Service is provided by two Independent Living Guides (ILG), who help customers in receipt of Council funding to meet their assessed needs and help them to find services and support as detailed in their Personal Support Plan. The brokerage service has witnessed an increased demand for support with planning, and setting up personal support services. During the first six months of 2014/15, the ILGs worked with 132 customers from the contract target of 200.
- 3.6 During 2013/14 the number of individual payrolls administered totalled 13,130, whilst in the first six months of 2014/15 the numbers of individual payroll administered totalled 7,363.
- 3.7 LCIL is working in partnership to further develop independent living opportunities for disabled, older people and families with disabled children to remove the barriers to independent living. During the last year LCIL has worked with a range of partners including: Leeds Continuing Care - to develop, pilot and roll out Personal Health Budgets in Leeds; Care and Share Associates 'PA Supply' - to develop an alternative to directly employing a PA and liaise with local solicitors and insurance providers – to develop more personalised information, training and support for PA employers to help them be good employers and build positive, lasting working relations with their PA's.
- 3.8 LCIL provides accessible meeting facilities, personal assistance and accessible transport to enable a monthly meeting of the 'Free to Live' peer support group. Its membership comprises of people who manage their own support services, including people who employ PAs.
- 3.9 Monitoring data evidenced 15% of customers (for whom data was collected) were from Black or Minority Ethnic communities; 18% were under the age of 18 and 22% of customers were aged over 65. The majority of customers have a physical disability, learning disability or a terminal illness and the average age of individuals accessing the service is 45-54 years.

4. Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 LCIL regularly consults with stakeholders from the 'Free to Live' peer support group and its customers to ensure services are relevant to their specific needs.
- 4.1.2 An evaluation of LCIL 'ASIST' services by parents and carers of disabled children who use those services was undertaken in September 2014
- 4.1.3 The Executive Member for Adult Social Care has been consulted on this decision during Members brief on December 4th 2014.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 LCIL services are available citywide for disabled, older people and families with disabled children who need support to live in mainstream society and be active citizens.

4.2.2 An Equality, Diversity and Cohesion Impact screening accompanies this report and is attached as Appendix 1. If the contract is extended an Equality, Diversity, Cohesion and Integration Impact Assessment will be undertaken which will assist in future decision making about this service.

4.3 Council Policies and City Priorities

4.3.1 LCIL contributes to the Leeds Joint Health and Wellbeing Strategy 2013-2015 priority of increasing the number of people who have more choice and control over their health and social care services.

4.3.2 The services also contribute to the Vision for Leeds' aim to make Leeds the best place to live in the UK, and lead longer, healthier lives through better housing, care and support.

4.3.3 LCIL contributes to Better Lives through housing care and support by enhancing the quality of life for people with care and support needs.

4.3.4 This is a key service in enabling Leeds Children's Services to meet the requirements of the Children and Families Act 2014. It impacts on key indicator number 10 of the Children and Young People's Plan, 'the number of children & families accessing short breaks & levels of satisfaction' because it can support families to take more control over how they manage their personal budgets in relation to short breaks. This indicator contributes to the Outcome 'Children and young people do well at all levels of learning and have the skills for life' and Priority 6. Improve support where there are additional health needs.

4.4 Resources and value for money

4.4.1 The funding for these services is currently in the revenue budget of the Council for 2015-2016. ASC and Children's Services have agreed the existing funding will continue at the current level for 2015-2016. The value of the twelve month contract for LCIL services during 2015-2016 is £738,840.

4.4.2 The use of LCIL Payroll Service increased significantly during the course of 20/13/14. To meet increasing demand, staffing was increased from 4 posts to 5 permanent members of staff within the contracted budget.

4.5 Legal Implications, Access to Information and Call In

4.5.1 The decision for the Interim Director of Adult Social Services has been placed on the list of forthcoming key decisions and is subject to call-in. The report does not contain any exempt or confidential information.

4.5.2 The decision for the Deputy Director of Children's Services is over £100k but under £250k and so is not subject to call-in. This is a significant operational decision.

4.5.3 CPRs 21.1 and 21.2 permit the extension of a contract where it is in accordance with the contract terms, is made before the expiry date of the contract and will deliver Best Value.

4.6 Risk Management

4.6.1 No risks to the Council are anticipated in the extension of this contract.

5. Conclusions

5.1 If the extension is approved it will enable commissioners to undertake an Equality Impact Assessment, a Market Sounding Exercise and/or an additional procurement exercise with the intention to award a single contract commencing April 1st 2016

6. Recommendations

6.1 The Interim Director of Adult Social Services and Deputy Director of Children's Services are recommended to apply CPRs 21.1 and 21.2 to extend the contract for LCIL utilising the second of two 12 month extensions from April 1st 2015 to 31st March 2016.

6.2 The Commissioning Manager, Adult Social Care, will implement this decision directly after it has been taken, subject to the necessary clearance process being completed, by issuing the relevant contract extension documentation to the provider.

7. Background documents¹

7.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.